# Bishopton Primary School

# Charging and Remissions Policy

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Bishopton Primary School

# Policy on Charging

## 1 Introduction:

1.1 All the education we provide during normal school hours is at no charge to pupils. We aim not to charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition and transportation to swimming.

## 2 Voluntary contributions:

2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.

2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- school trips abroad;
- musical events.

## 3 Residential visits:

3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do suggest a charge to cover the costs of board and lodging, although parents who receive state benefits are exempt from this charge. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

## 4 Music tuition:

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

## 5 Swimming:

5.1 The school organises swimming lessons for all children in school. These take place in school time and are part of the National Curriculum. We ask for a voluntary contribution from parents to cover the cost of transport. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part.

## 6 Extra-curricular activities:

6.1 The school offers additional extra-curricular activities after school. Where the coach who runs and organises these sessions is not a member of the school staff, we make a small charge for these sessions.

## 7 Pupil Premium:

7.1 Children who are eligible for Free School Meals have additional funding through the 'Pupil Premium' in the budget. We will ensure that the cost of an activity does not become a barrier to participation for these children. The funding brought in via the Pupil Premium will cover the costs and our budget planning will reflect this.

## 7 Monitoring and review:

7.1 This policy is monitored by the governing body, and will be reviewed every four years, or earlier if necessary.

**Signed:**

**Date:**