



Bishopton Primary School Governing Board Virtual FGB Minutes 9 July 2020 @ 5.30pm

	ACTION	
Present: SA; TP; AM; KM; SS; AS; Ask; OT; HH; In attendance: VC; SL		
Apologies: EM		
Declaration of interest: none declared		
Minutes of previous meeting: FGB 4 June 2020 – agreed and signed Confidential minute 4 June 2020 – agreed and signed		
Matters arising: no matter arising		
HT update (to include safeguarding) (AS): <i>See papers provided and circulated prior to the meeting:</i> • HT notes; • National Tutoring Programme; • A Recovery Curriculum; • Attendance to date; • School organisation scenarios from Sept 2020 onwards. From 29th June, the school was reopened to all pupils. Existing arrangements for R, Y1 and Y6 have continued, with the addition of one day per week for Yrs 2-5. A breakdown of attendance has been provided – averaging 26% - 30% of the school population in on a daily basis. This has allowed the transition to a more ‘normal’ way of working to be more comfortable. The majority of parental responses have been positive although there have been issues with one family in particular who challenge all that we are doing. Upscaling the situation for September 2020 will be a different challenge. There will be staggered drop-offs/pick-ups with different times for each key stage and the children will remain in their year group bubbles all day. Parents with children in both key stages will follow the timings for KS2. Analysis of the current situation shows that most parents still target 9am to drop off – with the resultant queues – and the playground can be empty for most of the time slot. Entry into school will be as follows: Y1 – via their cloakroom Y1/2 – external classroom door Y2 – external classroom door Y3/4 - external classroom door Y5/6 – fire doors at the rear of the building		

Breaks and lunchtimes will also be staggered between 12 noon and 1.30pm. This will be covered by lunchtime supervisors. The children will eat in the classrooms and access to the playground will be as follows:

12 noon	Y1/2
12.30 – 1pm	Y3/4
1 – 1.30pm	Y5/6

What will happen about BASH?

The advice has been for this to be moved from risk avoidance to manageable risk so we will be able to offer wrap-around care. Although this appears to slightly contradict the idea of ‘bubbles’, this is the next stage of opening up and is necessary for many parents who are returning to work.

Will nurture provision continue?

The situation will be monitored by AS/HH in the first few weeks to see what is possible.

New signage has been procured to ask all who enter the school premises to ‘Please remember social distancing’. No measurement will be included on the signs as this is liable to change.

An Art project is planned in conjunction with the Community Centre to brighten up the external walls and improve the appearance of the school. A bid is currently being prepared, linking up with a similar proposal for the Ken Kennett Centre, and will be presented to Stratford Town Council, who have funding available for such projects.

Access to the school remains very limited so decisions must be made regarding school tours/open days for prospective parents in the Autumn. Virtual tours have been considered and, while this has real potential, parents do actually want to look around. An enquiry from the parents of a Y6 child who have just moved to the area was only received this week and they wanted to come and visit. Some primary schools in Stratford are currently delivering induction for Reception children so that they can start fully in September; Bishopton, along with Bridgetown and Thomas Jolyffe are planning induction in September with phased starts. There will be no home visits this year – Zoom calls will be made with parents and children instead.

Reading provision through distance learning has been analysed, particularly the use of e-readers. Feedback has generally been positive and the school will explore further similar resources. These will be offered in conjunction with the school reading scheme and will mean that school reading books can stay in school reducing the risk of contamination.

What about those children who have no access to technology?

The school has not been made aware of any families in this position

Has there been any feedback from staff regarding the well-being opportunities?

Not as such, although several members of staff have accessed this. There was no expectation for them to provide feedback.

What about sports clubs and activities?

No contact sport is allowed.

A request has been made for the swimming lessons to discontinue for 12 months. The requirements as laid down by Swim England are not manageable for large groups e.g. children having to arrive in their costumes and go straight onto poolside.

Letters have gone to parents outlining class allocation for September 2020. Further details to be provided.

Finance: LA funded projects planned for this summer: • New kitchen installation –approx. £212,000; • Asbestos removal – approx. £31,000; • New roof, lighting and windows in the main hall. The camera and bell system linked to the BASH room has been completed – also LA funded. Initial submission has been made to the DfE Coronavirus Fund to cover Covid-related costs (around £7k) – a further submission can be made in the Autumn Term. Schools are allowed to claim up to £25,000. Is there any news on funding for ‘catch-up’? There will be one pot of money for all children which will be allocated based on pupil numbers. Staffing for this has been put in place for September 2020. A further pot of money will be available for vulnerable children probably based on FSM – this will be used for one-to-one work. £1500 PE grant has been received, along with confirmation that this will continue next year. What are the pupil numbers for September 2020 now? The current working total is 221 pupils. These are broken down as follows: <table> <tr><td>R</td><td>27</td></tr> <tr><td>Y1</td><td>22</td></tr> <tr><td>Y1/2</td><td>24</td></tr> <tr><td>Y2</td><td>24</td></tr> <tr><td>Y3</td><td>27</td></tr> <tr><td>Y4</td><td>21</td></tr> <tr><td>Y5</td><td>21</td></tr> <tr><td>Y5/6</td><td>21</td></tr> <tr><td>Y6</td><td>21</td></tr> </table>	R	27	Y1	22	Y1/2	24	Y2	24	Y3	27	Y4	21	Y5	21	Y5/6	21	Y6	21		
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Policy Reviews: The recommendation to review Behaviour Policies in the light of the current situation applies mainly to secondary schools – there have been no issues that are not covered by the policy at Bishopton. Health and Safety Policy review will be moved to September 2020 – all risk assessments relating to the pandemic provide the additional information at this time. Governors agreed the new review dates for the following policies: • Admission arrangements; • Capability of Staff; • SEND; • Health and Safety; • Charging and remissions; • Data Protection; • Sex and Relationships Education; • Governors’ allowances.	Update all policy dates on Governor Hub	SL																		
Promoting the School: (TP) A document outlining the ideas for promoting the school had been circulated prior to the meeting, with governors asked to consider these, prioritise them and perhaps take on the responsibility to implement them. • Preparation of school prospectus – a promotional document online. The suggestion was made for a leaflet to be prepared and distributed in the offices of the new housing development. AM/KB	Update document with personnel and timescales and circulate	SL																		

• Virtual tour of the school -on website and YouTube. AS/VC are currently looking at this and aim to have something completed by end of September 2020. • Governor/parent forum – it was felt that this is not the time for this although the suggestion was made for governor presence when Reception children start. • Social media and advertising – AM to continue looking at this. • Community engagement – this will be developed as restrictions allow. • Wider Community – emails have been sent to all those sharing the site, as well as letters to staff and parents asking for ideas on promoting the school. 9 responses have been received – these will be circulated to all governors.	Circulate responses to all governors	TP
Programme of meetings 2020-2021: A draft calendar of meetings, with proposed dates, was circulated prior to the meeting. Errors were corrected. Governors agreed that the first two meetings in the Autumn Term should be virtual meetings at 5.30pm. Governor days and visits to school are unlikely in the Autumn Term – alternative ways of fulfilling this monitoring role will be explored. All other meetings/dates are to be confirmed.		
AOB: Governors thanked AS for all his hard work in challenging circumstances and asked for this to be passed on to staff.		
Meeting ended 7pm Next FGB Meeting - Business: 10th September 2020 @ 5.30pm		
Minutes agreed Signed: S. Abercrombie CHAIR OF GOVERNORS Date:		