



Bishopton Primary School Governing Board
FGB Minutes
13 February 2020 @ 4.30pm

	ACTION	
Present: SA; TP; AM; KM; SS; HH; AS; EM; ASk In attendance: VC; SL		
Apologies: OT (arrived 5.20pm)		
Declaration of interest: none declared		
Minutes of previous meeting (10 Oct 2019): Minutes agreed and signed as a true record. Confidential Minutes (10 Oct 2019 & 16 Jan 2020) also signed as a true record.		
Matters arising: - Prevent certificates - All other actions completed - Any other matters arising on the agenda.	KM to work with KC to chase up outstanding	KM
Headteacher Report/School Improvement: The report and associated documentation were sent out prior to the meeting. <i>Papers received:</i> <i>Autumn 2 standards</i> <i>Current standards</i> <i>OFTSED key issues RAG rating</i> <i>Curriculum statements for Literacy, Maths, Science</i> <i>Subject overviews for History and Geography</i> Subject managers have had opportunities to ‘deep dive’ into their subjects: this is a key focus for OFSTED and feedback on this has been received from another school that has undergone a new style inspection. Bishopton will receive one inspector for 2 days and in that time will carry out a ‘deep dive’ into Reading, Maths and one other subject (popular subjects include Music, PE and History). Governors were advised that information on the requirements could be found on p87 (Reading) and p89 (Maths) of the OFSTED framework. Some key points: - Inspectors cannot comment on ways to teach e.g. reading; - The expectation is that all children will be fluent readers by the end of Y2; - KS1 phonics screening checks focus on reading the print rather than understanding; - Phonics being taught must be reflected in other reading material available to the children; - At Bishopton, many new resources have been put in place to support the work on developing early reading skills. Inspectors will want to listen to the bottom 20% of the class or observe them reading to, and interacting with, the person they normally read to.	Upload papers to Governor Hub	SL

Q: What training is given to volunteers to support them with this? Volunteers are guided by class teachers and many of them have children who are successful readers. Training is given to the Beanstalk volunteers through the charity. It was suggested that opportunities for volunteers to get together in school would be helpful to share experiences. Training has also been put in place for the new English lead. Q: Is there a plan to cover Music? Currently no-one has the overview of the subject. However, a lunchtime choir is to be started, with the potential for taking part in Young Voices. A recent Health and Safety Inspection found nothing of note apart from doors wedged open – this was a fire door which is wedged open during break. Q: Who carries out the inspection? This was a pre-inspection and carried out by the LA. Live updates and reports are recorded on ATLAS. There is also a Governor H&S walk each term. A cleaning inspection was also carried out with all elements at 80% or above – this is an improvement. Risk assessment forms have changed. Most are straightforward but one is required for a ‘lock down’ situation e.g. an intruder on the playground or in school. This is more disturbing for children and communication with parents is key but more thought is to be put into this. Q: Has there been any response from the schools who were offered the VR suite? No response has been received as yet. Athletics: 3 children have qualified for the County Cross Country team – the top 12 will go through to Nationals. The Indoor Athletic Team came third in the recent heats and have qualified for the finals. Extra curricular activities include: cricket, outdoor athletics, fencing, drama, gardening. 5.20pm OT arrived to attend the meeting		
Safeguarding: It was reported that there had been an IT breach on 13th February, with bad language being typed into a computer. This was dealt with promptly following an email received from the LA. The child was spoken to, parents contacted and evidence (printout with date and time) stored. A new fence and gate are to be put in between the end of the Community Centre and the school building to create a secure area for early arrivers to school without compromising the safety of the site. A camera phone link will be installed between the Office and the BASH room – all children attending BASH in the mornings will go through the office and someone will come to collect them. School is funding the gates through CAPEX; LA funding camera phone (safeguarding).		
Finance: CAPEX project update (AS) –EYFS outdoor classroom. This is all complete, although the rubbish needs to be removed, and now needs resourcing. Suggestions include Get Set Go blocks, a mud kitchen. The NFU have cabinets that can be used for storage so this will be taken advantage of. The contractor who built the outdoor classroom has offered to install a fence and gate into the Forest School area. Inside the front doors, the corridor will be fitted with laminated flooring and the Art Room will be measured up for this too.		

Finance (continued): SFVS – the dashboard has been completed and was shared with governors. There was a clear increase in the skills and knowledge of governors, along with evidence of value for money, but there are still many challenges in managing the budget. The support of advisers from the LA was acknowledged. Those areas identified as not secure will be followed up. Review staffing structure – see confidential minutes		SFVS to be submitted by end of March 2020	SA
6.50pm KM left the meeting			
Policy Updates: A revised policy review schedule had been drawn up following a meeting between the clerk and vice-chair. This was shared and agreed. All policies on Governor Hub have been checked for review dates – Staff Behaviour Policy was out of date but the policy has been reviewed so updated version will replace the one on Governor Hub. Safer Recruitment Policy was shared with governors between meetings and uploaded to Governor Hub.		Upload correct version of Staff Behaviour Policy to Governor Hub	SL
Governor Training: The latest training schedule had been sent out prior to meeting – further updates provided. Governors were asked to update Governor Hub. Governors agreed to buy into the Warwickshire Governor Services package and benefits for 2020/2021.			
Monitoring: Draft Governor Objectives were shared and agreed. The clerk had sought the advice of Governor Services in the preparation of these. This document will be added to the SEF as an appendix and inform the work of the Governing Body.		Upload to Governor Hub	SL
Confidential item: Receive feedback from HH from SEMH resourced provision meeting 30/1/2020 – see confidential minutes			
Meeting ended 7.50pm Next FGB Meeting: 2nd April 2020 @ 4.30pm			
Minutes agreed			
Signed: S. Abercrombie CHAIR OF GOVERNORS Date:			