



Headteacher: Mr A Smith
B.Ed (Hons); NPQH; PGCertSENCo

'Aim high, prepare to achieve'

Bishopton Primary School
Drayton Avenue
Stratford upon Avon
Warwickshire
CV37 9PB
Telephone: 01789 205058
Facsimile: 01789 263243
Email: admin2603@welearn365.com

Bishopton Primary School Governing Board FGB Meeting Minutes 4 th May 2023 4.30pm			
		ACTION	
1	Welcome and apologies Present: TP; SS; ASk; LP; HH; AS; DS In attendance: SL (clerk) John Dodge was welcomed as the new co-opted governor Apologies: ES		
2	Constitution of the Governing Board There is still one vacancy for a co-opted governor – efforts are being made to fill this vacancy.		
3	Declaration of interest/DBS confirmation/Code of Conduct:		
4	Curriculum presentation: SEN/Behaviour Management (HHug) Governors received a presentation on a new approach to behaviour management based on restorative and relational practice that is being developed in the school. Principles: - Adults are aware of how to bring themselves 'down' from conflict but children do not – they need to be 'taught'. - Everyone has a voice – staff and all pupils involved. - Approaches to dealing with incidents tend to be punitive – the restorative approach seeks to restore the relationship between antagonists so that they can move on. - Solutions to situations are sought WITH pupils not just telling them what to do. - Time is given to talk through incidents and help children find their own solutions. Posters have been displayed in all classrooms which introduce the children to the restorative process. This is facilitated by adults at present but children will become more familiar as they go through the school and become able to follow this independently. How well do children in Reception cope? Simplistic language and visual support are used to support conversations for younger children, usually held in the construction area so they are 'doing' while 'talking'. A survey has been carried out to establish the current situation. This found that: - All classes have been introduced to this approach; - Conversations have taken place with individuals and groups;		



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	- Incidents in class and on the playground have been dealt with in this way; - There is a noticeable difference in attitudes towards each other among the older children and they are beginning to resolve their own conflicts. Challenges include: - Making the time to have conversations; - Children are not used to coming up with their own solutions – this will improve as the approach becomes embedded; - Approach may not work for all children initially so flexibility is key. Schools that have adopted this approach have seen the number of conflicts reduce from 200 to 20 in one year. Governors thanked HHug and looked forward to hearing more about the impact of this approach.																																
5	Minutes of the last meeting(s): Governors approved the minutes of the FGB meeting on 23 rd March 2023	Sign minutes	TP																														
6	Matters Arising: <table><tr><th>Action points from FGB 23rd March 2023</th><th></th><th></th></tr><tr><td>LIP review: develop focused questioning further.</td><td>All govs</td><td>ongoing</td></tr><tr><td>LIP review: share proposed vision with internal stakeholders.</td><td>TP</td><td></td></tr><tr><td>LIP review: Establish training records and feedback forms</td><td>SL</td><td></td></tr><tr><td>Submit budget submission and SFVS</td><td>KC/TP</td><td></td></tr><tr><td>Joint MAT training – numbers to TJ</td><td>SL</td><td></td></tr><tr><td>Invite JD to join FGB</td><td>TP</td><td></td></tr><tr><td>New Governor Pack to JD</td><td>SL</td><td></td></tr><tr><td>Induction with JD</td><td>ASk</td><td></td></tr><tr><td>Share any comments received re Vision statement</td><td>SL</td><td></td></tr></table>	Action points from FGB 23 rd March 2023			LIP review: develop focused questioning further.	All govs	ongoing	LIP review: share proposed vision with internal stakeholders.	TP		LIP review: Establish training records and feedback forms	SL		Submit budget submission and SFVS	KC/TP		Joint MAT training – numbers to TJ	SL		Invite JD to join FGB	TP		New Governor Pack to JD	SL		Induction with JD	ASk		Share any comments received re Vision statement	SL			
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7	HT Update (to include Safeguarding) <i>Papers provided prior to the meeting:</i> HT update Governors were informed that the OFSTED report had been received that afternoon (4th May) confirming that the school has retained its ‘Good’ status. Two changes have been requested to the wording relating to reading and bullying. These have been agreed. The report will go live on the OFSTED website in 8 days and will then be sent out to all parents. Pupil numbers have increased from 243 to 251 in just the last few weeks and when the report is published there may be more enquiries for places at the school. Governors congratulated AS on the excellent report and asked for this to be passed on to staff. The post-OFSTED action plan is being implemented. Meeting time has been	Publish OFSTED report	AS																														



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	allocated so that staff have quality time to work with planning partners on a curriculum review to meet the recommendation to establish curriculum 'threads' between year groups. AS reported that a serious safeguarding issue referred to the Multi Agency Safeguarding Hub (MASH) had met with no response. This was chased up through a colleague of AS in the police and this did prompt a response from MASH. This involves a duty social worker so there is no direct named contact to follow up. ASk referred back to the last Safeguarding monitoring visit and wished to highlight the distress safeguarding issues cause to those dealing with them, noting that the OFSTED report did acknowledge the priority given to safeguarding. Governors were informed that supervision is offered to staff, whilst AS can access the safeguarding team for support. A good number of application have been received for the staff posts and interviews will be carried out on 15th May. VC will be offered the opportunity to take part for professional development. It was noted that standards have improved, with a considerable jump in Y1. Reasons for this include the new spelling approach and assessment training for some staff. Writing is still lower in comparison. There is a marked difference between the achievement of boys and girls, with boys higher than girls. This is unusual and does not follow the national trend but there are more boys than girls in the year groups and very able boys in those year groups where there are no very able girls. Arrangements for reporting to parents will follow the same format as before. Staff attendance remains very good with no impact of the recent local covid outbreak. Pupil attendance could be better. There are currently 9 GRT children with 50% attendance and two persistent absentees. There are procedures in place to address this and these are followed.		
8	Strategic Development <i>Papers provided prior to the meeting:</i> <i>Vision</i> The draft vision was approved unanimously. MAT A visit was undertaken to Bridgetown where governors were shown around the school. This was a useful visit for building relationships but there was no real discussion regarding a MAT and no session at the end to draw the visit together. Headteachers of Bridgetown, TJ and Bishopton are planning to meet next. The MAT training held at TJ outlined the factors that needed to be taken into consideration when setting up a MAT. Concern was expressed about communication with staff as there needs to be	Vision document published on website	TP/AS



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	consistency across the three schools about when and how to do this formally. Governors decided that that stage had not been reached yet as no decision had been made and the school is currently in a good position. However, the White Paper is still there in the background with the expectation that all schools will become academies. The suggestion was made for two governors to take the lead on exploring schools that are already in MATs and SS/JD were allocated this task. 6pm DS/HH left the meeting	Visit schools already in MATs	SS/JD
9	Finance: Consistent Financial Report (CFR) has been completed and submitted.		
10	AOB Safeguarding ALL governors must read the whole document Keeping Children Safe in Education 2022. A paper copy was offered for those who prefer it. Whole staff training has been planned for 2024/25 and governors are invited to attend. The document will be placed on GovHub and governors are requested to read and confirm through the usual process. Governance Matters Governor Services provide this summary each month of all latest initiatives and government documents – please read. Parent Survey There was a question as to whether this is needed so soon after the OFSTED survey. The decision was made to keep the consistency of annual surveys and the same questions will be used. This will be sent out in the second week after half term.	KCSiE 2022 on Gov Hub Confirmations Send out parent survey	SL All govs LP
	Meeting ended 6.30pm Next FGB meeting: 29th June 2023 @ 4.30pm Minutes agreed		
	Signed: CHAIR OF GOVERNORS Date: T Pearson (Chair)		