



Headteacher: Mr A Smith
B.Ed (Hons); NPQH; PGCertSENCo

'Aim high, prepare to achieve'

Bishopton Primary School
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Bishopton Primary School Governing Board FGB Meeting Minutes 23rd March 2023 4.30pm			
		ACTION	
1	Welcome and apologies Present: TP; SS; AS; ES; LP; HH; DS In attendance: SL (clerk) Apologies: ASk		
2	Declaration of interest/DBS confirmation/Code of Conduct: All declarations and confirmations up-to-date on Govhub		
3	Curriculum presentation: PE (AS) AS is curriculum lead for PE and reported that PE (and Art) came out favourably in conversations with the HMI in the recent inspection. The children are generally enthusiastic and able to say how they have improved. The PE policy and long-term plan is in place and reviewed annually. The subject is taught sequentially year on year by class teachers, with support from specialists such as those provided by the Warwickshire Cricket Board who teach across the school with class teachers observing. This provides a valuable training opportunity for non-specialists. PE is fully inclusive, with support. The full breakdown of how the PE and Sport Premium is implemented is published on the school website. Any leftover funds are spent on resources to benefit all children – currently a vaulting box and crash mat for the hall and indoor footballs so that after-school clubs can happen whatever the weather. All externally coached sessions are subsidized by 50% (from Sport Premium) keeping them accessible at £2.50. Extra curricula activities are well supported with currently 4 football teams involved in local competitions and representation at county level in athletics and cross country. A School Support Co-ordinator is based at Kineton School. Some sports kit has been purchased using school funds and there is a plan in place for September to replace some worn kit and cater for larger sizes as children are growing. Could this be sponsored by a local reputable company? Sponsorship has not been sought to date but this is something to consider for the future. How are teams selected? We don't have the luxury of many children to choose from so if they're good enough, they play! Schools are dependent on leadership to drive fixtures and care is taken to build the children up by finding opposition that they stand a chance against. A girls-only football session is starting for Yrs 3-5 with the intention of developing a team to play against other schools.		



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	Will there be opportunities for individual rather than team sports? Whilst we can teach basic skills, more specific skills such as gymnastics require specialist teaching. We are exploring opportunities for dance. There are logistical issues regarding hall availability which has to be used to outdoor clubs if the weather is bad. There has been a return to swimming post-covid with children making good progress.											
4	Constitution of the Governing Board Interest has been expressed in filling the vacancy for co-opted governor – see AOB											
5	Minutes of the last meeting(s): Governors approved the minutes of the FGB meeting on 9 th February 2023	Sign minutes	TP									
6	Matters Arising: <table><tr><td colspan="3">Action points from FGB 9th Feb 2023</td></tr><tr><td>Approach Focus for specialist consultant to work with FGB on vision</td><td>Ask/AS</td><td>See AOB</td></tr><tr><td>Circulate training programme</td><td>SL</td><td></td></tr></table>			Action points from FGB 9 th Feb 2023			Approach Focus for specialist consultant to work with FGB on vision	Ask/AS	See AOB	Circulate training programme	SL	
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7	HT Report (to include Safeguarding) <i>Papers provided prior to the meeting:</i> - HT Report - RWM Spring standards - Action plan following Safeguarding audit Performance data: Why is there relative consistency in some year groups and not others? Staff have to be prepared to be challenged on this. The differences could be down to the cohort in some cases. Training needs will be identified and addressed. Y1 data appears particularly challenging – is this a training issue or a low-attaining cohort? Assessment is based on the percentage of children achieving against the end-of-year outcomes – the achievements of individual children is discussed at parents’ evening. The transition from Early Years Foundation Stage (EYFS) to Key Stage 1 (KS1) is challenging because EYFS is based on social/emotional progress so data is lower in Y1 than in other year groups to begin with. However, this should certainly be higher than this at this stage in the year. There are issues with this cohort - 66% of green forms come from Y1, there are many barriers to learning and low attendance. There are plans to have 2 Y2 classes from September to separate ‘characters’ and address some of these issues. English as an Additional Language (EAL) pupils appear to be doing well and improve as they move through the school. Boys are achieving well – outperforming girls – although it is worth noting that there are considerably more boys than girls. 3 children will be attending Grammar Schools 2 have not selected a school at all											



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8	Annual Staffing Structure review - LH to become Forest School leader, teaching this across the school and running a club. The rest of her allocated time will be used for PPA cover. 2 Reception classes (ghost funding available) – 1 temporary contract. - KS1 will need one new member of staff at least. - KS2 – Y3x2; Y4x2; Y5x2; Y6x1 - Job share to move into Y5 - KS returning from maternity leave in November 2023		
9	LIP – interim review of GB objectives Outcome 1: Governors have greater knowledge and understanding regarding monitoring and gathering evidence of impact. Staff appreciate being able to build relationships with one governor and the children can get to know the governor well. Good progress has been made towards achieving this objective. Outcome 2: Updated vision in place and shared with all stakeholders. Training has been completed and initial consultation work carried out. A proposed vision statement was shared prior to this meeting – see AOB. Good progress has been made towards achieving this objective. Outcome 3: Governors have a greater understanding of their strategic role. Strategic Development now a regular (termly) item on FGB agenda. Training programme shared – joint training needs identified. Some progress has been made towards achieving this objective.	Develop focused questioning further. Share proposed vision with internal stakeholders. Establish training records and feedback forms	All govs TP SL
10	Monitoring updates Classes were visited during the term and reports shared on GovHub. Common themes across these reports include: - Well-behaved, polite and attentive children, with an enthusiasm for learning; - Evidence of progress in books since last visit, particularly in writing skills; - Effective self and peer-to-peer marking; - Positive learning environments; - Consideration, and effective provision, for the differing needs in the classroom – good levels of support; - Children know who to talk to if they had any worries – staff very aware of emotional needs of the children in their care.		



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11	Finance: <i>Papers provided prior to the meeting:</i> Budget Submission Budget submission includes the extra staff required from September 2023 – this was approved. SFVS accepted for submission by 31st March as required	Submit Budget & SFVS	KC/TP
12	AOB Training Training programme has been shared on Governor Hub. Governors asked to book for themselves, record on GovHub and let SL know. Training feedback forms available on GovHub – brief comments please on how training will impact on individual governors and the work of the FGB. Joint MAT training has been offered – 26th April 6pm @ TJ. 5 governors confirmed availability to attend. Co-opted Governor vacancy Mr John Dodge has expressed interest in the vacant position for co-opted governor and his CV was shared with governors prior to the meeting. He will be visiting the school to meet with TP on 24th March @ 10am. The decision was made to invite him to join the Governing Board if still interested. Vision The proposed vision statement had been shared prior to the meeting and positive comments were received. This will now be shared with staff with comments requested to SL within one week. This will then be published on the website. Teacher strikes Governors remarked that the situation had been managed well at BPS.	Numbers to TJ Invite JD to join FGB New Governor Pack to JD Share any comments received	SL TP SL SL
Meeting ended 6.20pm Next FGB meeting: 4 th May 2023 in school Minutes agreed			
Signed: CHAIR OF GOVERNORS Date: T Pearson (Chair)			