



Bishopton Primary School Governing Board FGB Meeting Minutes 21 March 2024																								
		ACTION																						
1	Welcome & Apologies Present: TP; SS; ES; AS; OT In attendance: SL Apologies: (statutory) LP																							
2	Declaration of interest: (statutory) None declared																							
3	Constitution of the Governing Board: (statutory) Governors were asked to approve the appointment of Judit Gumbau as co-opted governor – this was carried unanimously and Judit was welcome to the meeting. Governors accepted the resignation of DS as parent governor. The resulting vacancy will need to be advertised – one parent has already shown an interest. Two vacancies remain for a co-opted and LA governor.	Set up secure email and govhub access. Parent gov vacancy ad	SL/KC SL/KC																					
4	Minutes of last meeting The minutes from the FGB Meeting of 1 st Feb were agreed and signed. The minutes from the confidential meeting held on 17 th January were agreed and signed	Send pdf version to AS for website	SL/AS																					
5	Matters Arising <table><tr><th colspan="3">Action points from FGB 1st Feb 2024</th></tr><tr><td>Check Attendance Record and send updated version to AS</td><td>SL</td><td></td></tr><tr><td>Post governor advert info on Stratford Forum</td><td>LP</td><td></td></tr><tr><td>Contact DS re attendance at meetings</td><td>TP</td><td></td></tr><tr><td>Send pdf version of minutes for website to AS</td><td>SL</td><td></td></tr><tr><td>Circulate minutes from confidential meeting on 17 Jan 2024</td><td>SL</td><td></td></tr><tr><td>Put SFVS on agenda for next meeting</td><td>SL</td><td></td></tr></table>			Action points from FGB 1 st Feb 2024			Check Attendance Record and send updated version to AS	SL		Post governor advert info on Stratford Forum	LP		Contact DS re attendance at meetings	TP		Send pdf version of minutes for website to AS	SL		Circulate minutes from confidential meeting on 17 Jan 2024	SL		Put SFVS on agenda for next meeting	SL	
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6	Head of LA Sustainability Unit - to discuss possible provision base - to receive questions about the impact of the proposed new 2-form entry school at Shottery Governors welcomed Matt Biggs, Head of the LA Sustainability Unit, and Andrew McFarland, who has responsibility for SEND/Vulnerable learners. <u>Provision base</u> A provision base has been considered previously at Bishopton but it was not the right time for the school. However, there are an increasing number of children who are ‘in between’ specialist provision and mainstream and the challenge is how to support them and enable schools to retain children rather than exclude. The increase in primary exclusions over the past three academic																							

7	Headteacher Report <i>Papers sent out prior to the meeting:</i> - HT report - Standards – Spring 1 - Subject reviews Secondary School placements have now been confirmed for all but two children. One child has a place at KES and one at Alcester Grammar School. Curriculum change – currently 6 modules per year. This will be changed to 5 blocks of 7 weeks per topic, with a 2-week block for DT and additional time around Christmas and end of the school year, to take into account the variation in length of half terms. Annual Staffing Structure review – place on agenda for next meeting.	Agenda item for next meeting	SL
8	Strategic Development <i>Papers sent out prior to the meeting:</i> - Monitoring visit reports - SEND monitoring visit report Monitoring visits were carried out in almost all classes – thanks to those governors who are doubling up whilst we await to appoint more governors. Y1 report was missing – DS had committed to carrying out this visit and produce the report so it was not included in the doubling up process. All reports cited clear evidence of progress against the LIP priorities. Differences in the levels of progress between girls and boys were highlighted in Y2. Children are encouraged to identify their own errors, with displays providing support and inspiration. In all classes there was evidence of understanding expectations and engagement and enthusiasm for learning. Training attended by the SEND governor was put into practice in the monitoring visit; Mental Health Lead training has been completed and Autism Awareness training was due 11 March. GB objectives need to be reviewed – agenda item for next meeting.	Add Virtual School (Children in Care) to monitoring schedule Agenda item for next meeting	SL
9	Finance <i>Papers sent out prior to the meeting:</i> - Budget Review - SFVS The budget was approved. There will need to be a discussion as to how best to allocate the additional funding from the LA (220.000). This will be placed on the agenda for the next meeting SFVS was agreed and will be submitted	Submit budget Agenda item for next meeting Submit SFVS	TP/AS SL TP
11	AOB - Community Centre garden – work in progress. EH (Forest School) to liaise regarding school use. - School term and holiday dates – the proposed change to a 2-week Autumn half term and a 5-week Summer break had been circulated for comments. This was approved by a majority vote.	Submit response to LA	TP/AS
	Meeting ended 6.25pm Next meeting: FGB Thursday 2nd May @ 4.30pm in school		
	Minutes agreed		
	Signed: CHAIR OF GOVERNORS Date: T Pearson		