



Bishopton Primary School FGB Meeting Minutes Thursday 26th June 2025 @ 4.30pm

Welcome and Apologies (<i>statutory</i>) Present: TP; SS; ES; AS; JG; CH; MC; MS (NP not present – no apologies received) In attendance: SL (clerk)	ACTION																						
Declaration of interests (<i>statutory</i>) None																							
Constitution of the Governing Board (<i>statutory</i>) 1 vacancy remains for a co-opted governor. 2 expressions of interest have been received – TP to follow up. NP non-attendance – TP to follow up. Elections will be required next term: - MS stepping down as staff governor; - ES term of office ends in October resulting in a vacancy for parent governor.	Prepare paperwork for elections	TP TP SL																					
Minutes of last meeting The minutes of the FGB meeting 15 th May 2025 were agreed and signed.	Send pdf of minutes to AS	SL																					
Matters arising <table border="1" data-bbox="119 1294 1220 1624"> <thead> <tr> <th colspan="3">Matters Arising</th></tr> <tr> <th colspan="3">Action points from FGB 15th May 2025</th></tr> </thead> <tbody> <tr> <td>Investigate possible sources and opportunities to encourage involvement as parent governor and attend new parents evening</td><td>MC</td><td></td></tr> <tr> <td>Advert for parent governor to AS</td><td>SL</td><td></td></tr> <tr> <td>Produce flyer for governor recruitment</td><td>SL</td><td></td></tr> <tr> <td>Send pdf of minutes to AS for website</td><td>SL</td><td></td></tr> <tr> <td>In-year intake form to SL to share with governors</td><td>AS</td><td></td></tr> </tbody> </table>	Matters Arising			Action points from FGB 15 th May 2025			Investigate possible sources and opportunities to encourage involvement as parent governor and attend new parents evening	MC		Advert for parent governor to AS	SL		Produce flyer for governor recruitment	SL		Send pdf of minutes to AS for website	SL		In-year intake form to SL to share with governors	AS			
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Headteacher Update The latest Position Statement was shared prior to the meeting. Governors noted that numbers still increasing																							



Early years development -this year there are 9 children with additional needs, 3 with an Education & Health Care Plan (EHCP) and one under preparation. Some children arrived later in the year, a number of whom have EAL, leaving not enough time to make a difference. There are 7 areas to assess in the Early Years Foundation Stage and children must achieve in ALL areas. Weaker areas are social/emotional and communication. It is important to note that there could be a gap of up to a year in age between the children in the year group which is significant. Y1 phonics result (2025) is up by 50%, showing the impact of additional resources. In addition, all those who retook the test in Y2 achieved a pass. From practice to final test some moved from 0 to 32 or above (pass mark). One child who arrived in September with no English achieved a pass. ES saw this in practice on a monitoring visit – children are using the language of phonics. Some safeguarding training has expired – AS has completed so this needs updating; VC/KC to update their training. Many more green forms this year – staff more vigilant, more children, children can tell the same story to more than one member of staff so there will be duplicates – these are mainly low-level neglect. A pilot parenting project funded by the Town Trust is showing some success; practioners lead sessions with groups of children that include target children to develop skills and enable vulnerable children to form friendships. Outcomes are communicated to parents each week with follow up activities. Children going out of school – athletics, KES group - are representing the school well. They also present as calm in classroom when visitors are being shown around. Positive comments have been received from staff in other schools. Attendance is still low at 91.85% - this needs to be 95%. Unauthorised holiday sessions seem very high. Why is this? All holidays are unauthorised. Parents find it cheaper to pay a fine than the higher prices in school holidays. However, there is a greater deterrent for persistent holiday absences which are dealt with by going straight to court where they could be fined any amount. Attendance figures are impacted more by made-up illnesses than holidays and school are working on action plans for this. Is it possible to benchmark against other schools? DfE are working on this.	Update safeguarding training info	AS
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Standards - why are boys doing better? Reading Y1-3 girls higher –Y4-6 boys higher There are fewer girls in Y5 and the stronger students are boys – or girls who are overpowered by stronger boys Y6 boys are generally higher as a group whereas girls are at both extremes. FSM pupils 20% lower than rest of Y6 cohort – why? Some may be just above SEND threshold but no diagnosis of need. Children are only placed on the SEND register with a diagnosis relating to a variety of needs. 3 children were disapplied from SATs this year as they were unable to access the tests. It takes up to 6 years to get a diagnosis for ASD/ADHD. What happens if children leave school before this is received? The referral goes with the child. In September the teacher assessment system is changing – moving from 9 to 6 step system, with categories of 1 for 'above', 2 'at' and 3 'below'. Comparisons can still be made for the 'below' and 'at' categories until next Easter Virtual School report This is a requirement for those children who are 'looked after' by another authority. There are currently 3 such children at BPS, 2 under Bolton and 1 under Worcestershire. Of these, 2 are leaving to go to High School and 1 into Y6. AS to complete the report to be sent out with minutes.	Virtual School Report	AS
Strategic development Governor monitoring Y1-Y6 reports received. NP did not carry out a monitoring visit. Review GB objectives Monitoring system working well Meetings schedule – review dates and times There have been Issues with finding governors, despite many efforts. Some governors have expressed challenges in attending the meetings at the current times. Proposal: to offer hybrid meetings on Thursdays 4.30pm – and review as new governors are appointed. This was agreed unanimously. Suggestions were made to encourage applications: • MC to share copies of the flyer with new parents; • Use Governors' Corner to provide personal testimonies, highlighting the useful training and transferable skills (finance, safeguarding) that can be developed.	Follow up with NP Flyer to KC to be copied	TP SL

